




## 2018 Stebbing Primary School

### School Travel Plan

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## Introduction

School Details	
Name of school*	Stebbing Primary School
Name of STP Champion*	MISS LUCY MAWSON
DfE Number*	2550
Telephone Number*	01371856260
E-mail address*	<a href="mailto:admin@stebbing.essex.sch.uk">admin@stebbing.essex.sch.uk</a>
Address*	Stebbing, Dunmow, CM6 3SH
Location*	
Website*	<a href="http://www.stebbingprimary.co.uk">www.stebbingprimary.co.uk</a>
Type of School*	Primary
Pupil and Staff Information	
Age Range of Pupils*	4-11
Number of Pupils* including Nursery	130
Full Time Staff*	11
Part Time Staff	21
Where our pupils travel from	

	Opening times	Closing times
School Site*	6am	6pm This opens at 8.30-3.30pm.
Pupils Official Times*	8.45am	3pm
Breakfast Clubs (if applicable)		
After School Clubs (if applicable)	7.45	4.15pm
Other timings e.g. Nursery timings	Nursery is on our site but a separate building and is private. This opens from 8.30am-3.30pm	

## Working Group

### Working group actions.

Please detail actions, numbers of volunteers involved during your working group meetings

Headteacher, two members of senior leadership team, 1 governor, 3-4 parents, 1 local villager (member of parish council)

## Working Group

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?  
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

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[Travel\\_Plan\\_April\\_2018\\_letter\\_to\\_parents.pdf](#) 

[Travel\\_plan\\_survey\\_with\\_pupils\\_and\\_meeting\\_notes\\_May\\_2018.pdf](#) 

[Travel\\_Plan\\_update\\_for\\_parents\\_May\\_2018.pdf](#) 

Name	Role
MISS LUCY MAWSON	Assistant Head Teacher
MISS LUCY MAWSON	Head Teacher

## Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	20
	Visitors parking spaces*	5
	Disabled parking spaces*	2
	Covered Sheffield Stands	1
Cycle Parking*	Sheffield Stands*	5
	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	0
	Total pupil cycle parking spaces*	5
	Total staff cycle parking spaces*	4
Scooter Parking*	Total Scooter Parking Spaces*	5
Storage Lockers*	Number of storage lockers for equipment*	0
Showers available*	Number of showers available*	0
Coach Parking*	Spaces for coaches to park*	1
	Details of coach parking facilities	We have our old front playground as a over spill car park and this could be used for a coach to park too. Our current taxi (for drop off and pick up) parks in our car park.

Transportation Links	
Buses*	Neither of the buses that stop in Stebbing call at stops at suitable times.
Rail*	N/A
Roads*	The school is set in a semi-rural location. The school is surrounded by rural B-roads. It is a 5-10 minute journey to get to the main A120 road.
Walking Routes*	Some routes to school do not have paths. This makes it far more difficult and dangerous for pupils to walk to school.

## Transportation Links

Cycling Routes\*

No known cycle routes or paths.

## STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the 'Consultation Initiatives' in your Action Plan.

You can use the audit below to identify any 'Travel & Transport Issues' that the school faces and begin to think about solutions that may need to be put in place to make it safer and easier for people to travel to your school.

Name of road (main gate)	High Street												
Name of other roads surrounding the school	Watchhouse Road, Bran End												
Date of assesment	07-06-2018												
Time of assesment	9am												
What is the speed limit of the road outside the main gate?	30mph												
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph												
How many of the following crossings are present?	<table><tr><td>Pelican Crossing</td><td>0</td></tr><tr><td>Puffin Crossing</td><td>0</td></tr><tr><td>Toucan Crossing</td><td>0</td></tr><tr><td>Zebra Crossing</td><td>0</td></tr><tr><td>School Crossing Patrol</td><td>0</td></tr><tr><td>Traffic Island</td><td>0</td></tr></table>	Pelican Crossing	0	Puffin Crossing	0	Toucan Crossing	0	Zebra Crossing	0	School Crossing Patrol	0	Traffic Island	0
Pelican Crossing	0												
Puffin Crossing	0												
Toucan Crossing	0												
Zebra Crossing	0												
School Crossing Patrol	0												
Traffic Island	0												
Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)	No												
Are there railings present outside or near the main gate? (If yes, please provide details)	Yes The school is surrounded by a low brick wall. There are metal railings outside the school separating the pavement and the school boundary.												
Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)	Yes The main vehicular entrance crosses the pedestrian pathway that children may use to access the school.												

Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)	No
Are there any dedicated cycle lanes leading to the school?	No
What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)	Good
What is the quality of the 'SCHOOL' and zig-zag road markings like?	Good
Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.	The new housing development is going to cause children and parents problems with both parking and walking to school as it is expected that part of the public footpath will be closed. This will mean that some children who usually wouldn't have any roads to cross will now be diverted along the main road through Stebbing and will have to cross roads.

# Surveys

## Pupil Survey Results

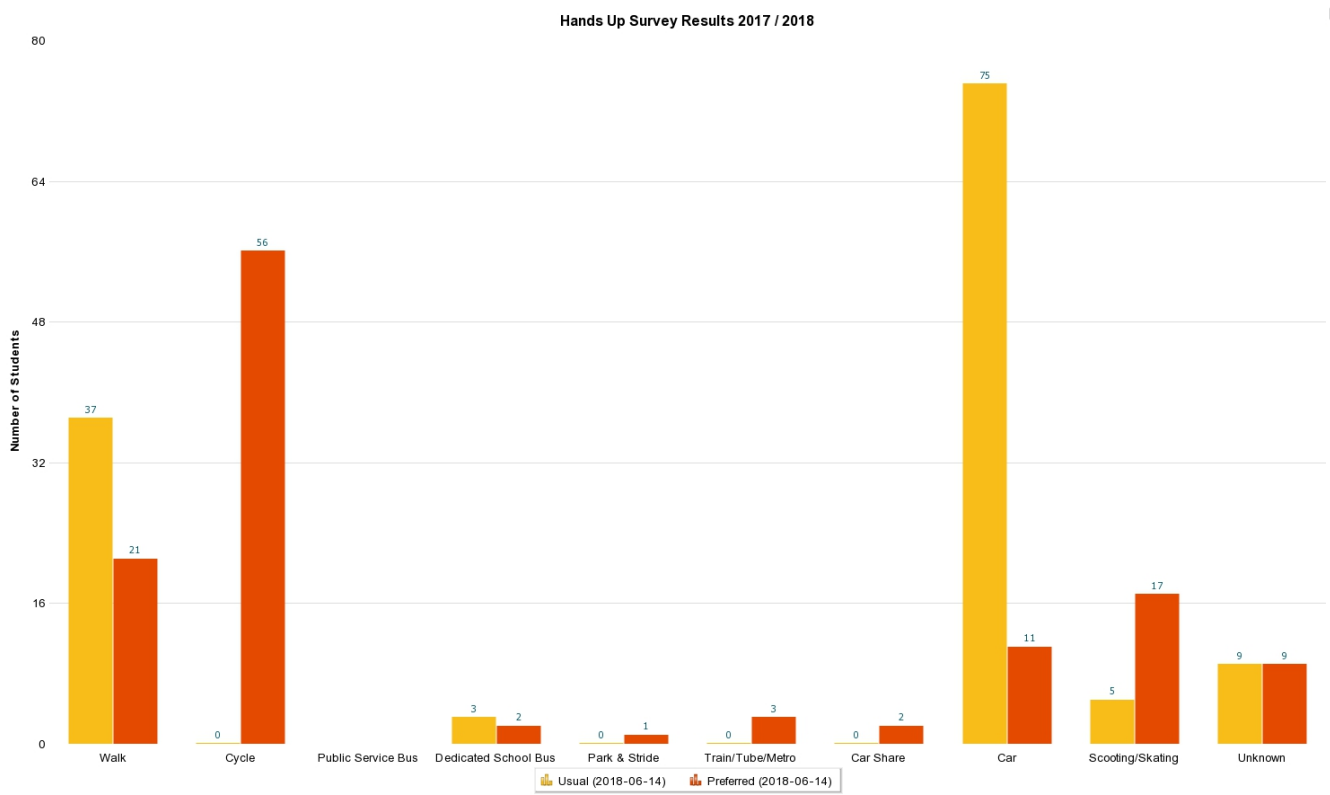
Responses:

120 (14th June 2018 - 14th July 2018), Absent Pupils: 9

Response Rate:

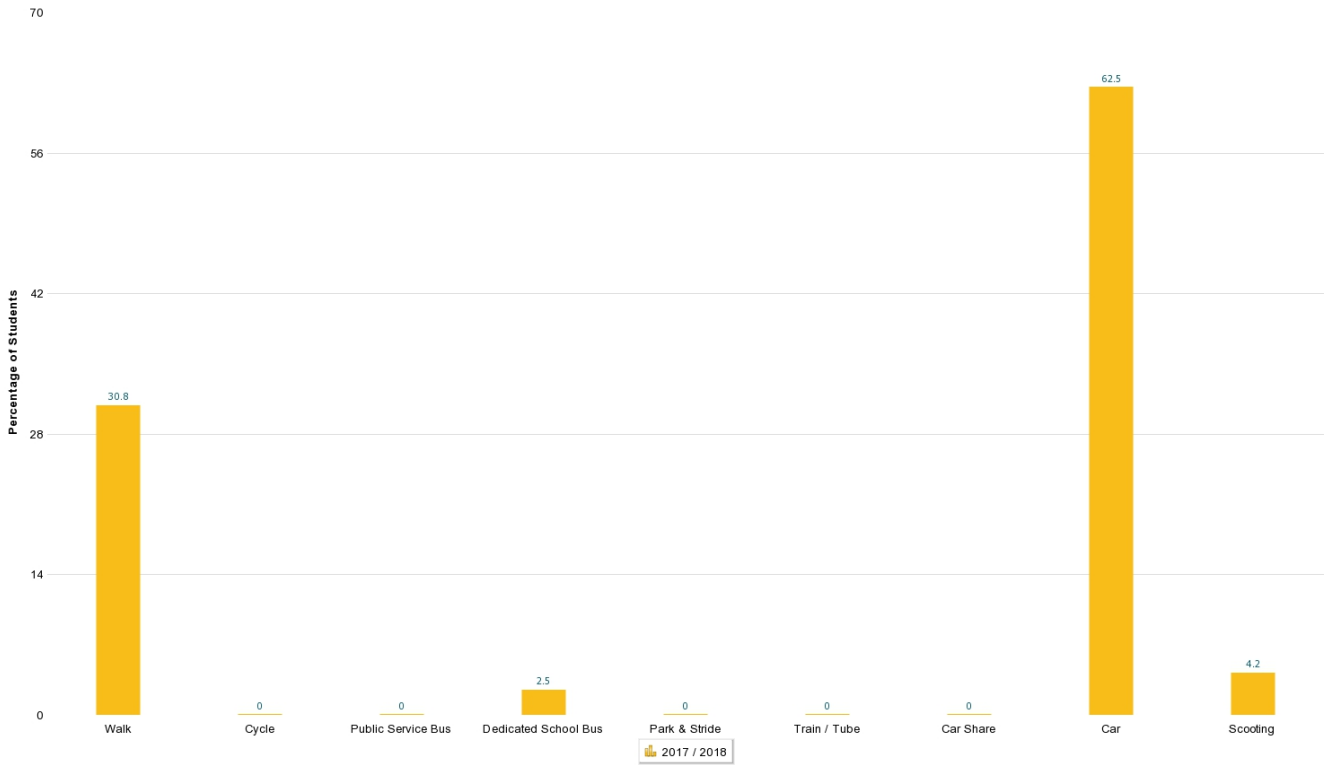
(Responses + Absent Pupils / Pupils on Roll)

99.2 % (14th June 2018 - 14th July 2018)





## Modal Shift



## Pupil Survey Comments

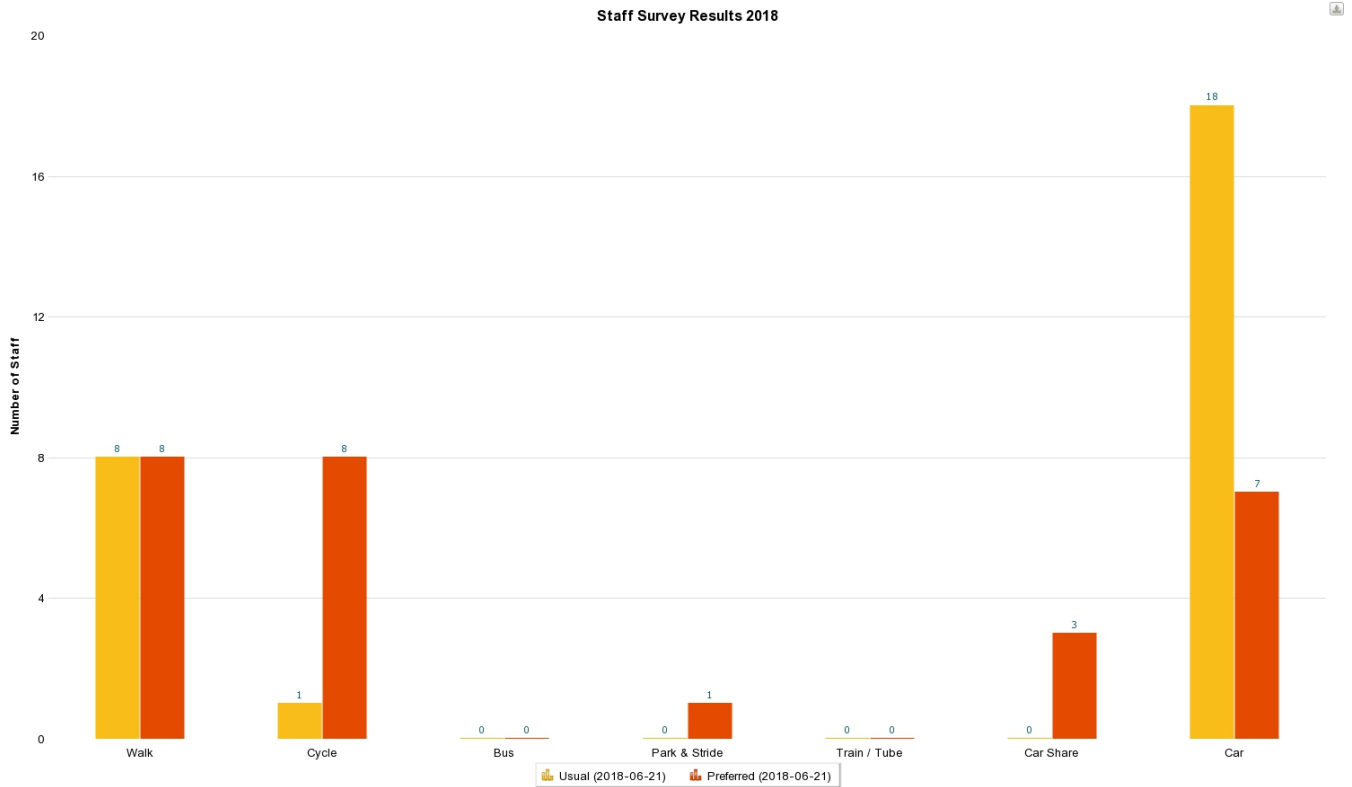
Lily has lots of fun singing in the car.  
I like walking to school because it gives me lots of exercise.  
I enjoy scooting to school because it's much faster than walking.  
I would like to bike to school because it will be fun.  
Being in the car is boring and when I can cycle in the summer I prefer it.

If you walk it's healthy. It keeps your blood going. If you ride your bike it's healthy for your bones. I'd really like to drive on the motorbike, with my Dad and me on the bike cos I've never done that before. If you bike to school it can help you learn how to balance, and it's great for your legs.

## Staff Survey Results

Responses: 27 (21st June 2018 - 21st July 2018)

Response Rate: 84.4%



## Staff Survey Comments

Generally none, although sometimes street parking is inconsiderate and/or dangerous, particularly for children.

Cars constantly speeding through the village

None

It's hard to find safe places to park.

I personally don't think it is professionally comfortable to live close to children/parents you work with, so would never live close enough to work in order to walk. Most days it's also often impractical to walk (if distance was not an issue) because of the amount of things teachers need to bring to work or bring home at times.

travel to school is fine but there is limited parking at . i cannot lift share as i work variable hours.

## Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Service Bus	Dedicated School Bus	Park & Stride	Train/Tube/Metro	Car Share	Car	Scooting	Absent Pupils	Unknown	Total
2018 14th June 2018	Number	37	0	0	3	0	0	0	75	5	0	129	
- 14th July 2018	%	28.7 %	0 %	0 %	2.3 %	0 %	0 %	0 %	58.1 %	3.9 %	0 %	100%	

## Historical Staff Mode of Travel Data

Staff Modal Split		Walk	Cycle	Bus	Park & Stride	Train / Tube	Car Share	Car	Total
<b>2018</b>	Number	8	1	0	0	0	0	18	27
Wednesday 27th June 2018	%	29.6 %	3.7 %	0 %	0 %	0 %	0 %	66.7 %	
Local Authority	%	19.5 %	2.3 %	0.8 %	0.9 %	0.6 %	4.4 %	71.5 %	527

## New Targets

Target	Details	Annual Monitoring	Due Year
<b>Mode:</b> Walk <b>Date added:</b> 28/06/2018	<b>Previous:</b> 28.7% <b>Projected Target:</b> 30% <b>% Change:</b> 4.53% <b>Percentage Points:</b> 1.3	2018 / 2019: _____	2018 / 2019
<b>Mode:</b> Cycle <b>Date added:</b> 28/06/2018	<b>Previous:</b> 0% <b>Projected Target:</b> 10% <b>% Change:</b> 0% <b>Percentage Points:</b> 0	2018 / 2019: _____	2018 / 2019

## Consultations

### Pupil consultations

Actions						
P1 In-depth pupil surveys take place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
TRAVEL PLAN SURVEY WAS CONDUCTED BEFORE LOOKING TO COMPLETE THIS DOCUMENT. THIS WAS MORE IN-DEPTH THAT THE ONLINE DOCUMENT AND ASKED CHILDREN MORE QUESTIONS. THESE RESULTS WERE SHARED WITH THE PARK AND STRIDE GROUP.	LUCY MAWSON	May 2018	We found out how children would like to travel to school. See results attached.	31-07-2018		<a href="#">Travel_plan_survey_with_pupils_May_2018_1_.pdf</a>

### Parents consultations

Actions						
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### Staff consultations

Actions						
S2 The School Travel Plan / STARS is discussed at staff meetings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Discussed parking issues at the front of the school and amended parking on the school grounds to try to ease the traffic at busy times.	Lucy Mawson	June 2018	Staff more aware of parking concerns and trying to utilise school grounds more.	31-07-2018
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## SMT & Governors consultations

Actions						
SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Discussed the issues of parking in the village and the safety of pupils when walking to and from school. Also discussed the new housing development and the implications this will have on walking to school and the local increased traffic. Involving a Parish Councillor too.	Lucy Mawson	June 2018	Information is reported during staff meetings and Governing Body meetings to ensure everyone is kept up to speed with key actions and suggestions.	31-07-2018		

## Residents, business and local community consultations

Actions						
RBLC1 Residents are informed of the school's efforts to promote safe and active travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
An article will be written for the Stebbing Scene local magazine. This will detail what the current issues are and how best these can be overcome.	Lucy Mawson	June 2018	No funding acquired.  Local villagers better informed.	31-07-2018		

## Local Authority consultations

## Actions

LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Set up Safer Stebbing Park and Stride group Involved Nick Hill Sustainable travel planning officer.	Lucy Mawson and Park and Stride group	May 2018	Meeting was well received and all attendees were keen to improve the situation at our school and look for solutions.	31-07-2018		<a href="#">Travel_Plan_Policy_May_2018.pdf</a> <a href="#">Travel_plan_survey_with_pupils_and_meeting_notes_May_2018.pdf</a>
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LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Travel Planning team from Essex are working together with our Safer Stebbing group. Essex have suggested recommendations. Speed watch implemented for Year 5 and 6. Road Safety for year 5.	Lucy Mawson	June 2018	Children had the opportunity to conduct a speed watch and also learn more about road safety.	31-07-2018		<a href="#">Email_correspondence_with_ECC_22.6.18.docx</a>
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## Travel & Transport Issues

No travel / transport issues were identified last year.

### New travel / transport Issues

Dates	Details of Issue	How the issue was identified	Possible Solutions	Resolution
Parking				
May 2018	Parking in close proximity to the school	During our first travel plan meeting with parents.	New banner loaned for Safer Essex Roads, Leaflets sent to parents and communication in newsletter. Parish council involved. All to make parents more aware of the issue and how best to avoid the parking issues.	
Walking				
May 2018	Congestion in the village.	Through discussions with parents	Offering parents the opportunity to drop their children further away from the school and walk along to school using a Ride and Stride initiative.	



# Actions

## Planned Actions

Actions						
	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
W8 5 / 10 minute walking zone in place						
Encouraging parents to park further away from school and then walk the short distance with their children. Easing congestion	Safer Stebbing Group	September 2018	This action is planned ready for September.			<a href="#">park_and_stride_print.pdf</a>
R14 Pupils monitoring traffic	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

We need to find innovative ways of getting our messages across to drivers. This event gets them out of their comfort zone and makes them think about the way they drive.

Tom Le Masurier and Joanne Clayden  
Essex Police June 2018

Real or perceived speeding is a major factor that prevents people from enjoying quality of life within their own personal environment. Excess speed also contributes to the severity of any road collision. When injuries or fatalities are the result of a crash, this can have a significant impact on the community.

Many drivers do not realise that they have fallen into habits of aggressive, antisocial driving. These attitudes and behaviours need to change, and we can work toward that change by raising awareness and educating the drivers.

The main objectives are to:

- Reduce speeds outside the school
- Educate road users and parents
- Educate and involve school children
- Gain publicity toward educating the general public by raising awareness of the dangers of speeding near schools

#### GETTING ORGANISED

A number of measures must be in place before a similar initiative can be carried out:

- Involvement of the Road Safety Officer
- Full co-operation of school
- Full co-operation of Road Traffic Policing unit
- Availability of exhibition vehicles
- Suitable site for visibility and safety of all participants
- Suitable site for exhibition vehicles
- Suitable site for Police to pull vehicles off the road and drivers to get out safely

#### HEALTH & SAFETY ISSUES

The site will need a Risk Assessment. The Road Safety Officer must complete this. The activity itself will also need a risk assessment, carried out in conjunction with the Road Safety Officer, Police and the participating school. The Road Safety Officer should take the lead on this activity.

The school will obtain parental permission:

- For taking photographs of the children
- For the children to talk to members of the public
- For allowing the children on the highway, under supervision

General guidelines for taking children onto the highway are:

- Ratio of child to adult, dependent on age of the child
- Children with special needs must be escorted by their usual Teaching Assistant
- Supervision by Road Safety Officer, to allow Police to carry out their job

#### BEHAVIOUR AND ATTITUDES

Younger children are often shy and might not feel confident enough to talk to unfamiliar adults. Ideally, Years 5 and 6 (10 and 11 years of age) will participate in the activity. Children of this age are at the right stage to begin to present their own ideas, which can influence the attitudes and behaviour of parents and their peers. This approach could challenge the adults' already established views.

Children of this age are also striving to be independent of parental influences. They want to become road users in their own right as pedestrians and cyclists. Cyclist training in Essex takes place in Year 6, so this project meets the educational objectives in teaching road safety skills.

#### PLANNING AND COMMUNICATION

- Organise a day that is suitable to all parties – the school, Road Safety Officers, Police and any other participants
- Consider weather conditions in the risk assessment. If it is wet or windy, will there be additional hazards?
- The school must be told not to inform parents of the date.

#### PREPARING THE CHILDREN

Background work will need to be done with the children. This will be carried out by the Road Safety Officer and Teachers and should include:

- Input from the Road Safety Officer
- Ideas Session to explore:
  - o Why do people speed?
  - o Who does it affect?
  - o How does it affect other road users?
  - o What does it do to the environment?
  - o Why should people drive slower?
- Information on stopping distances for pedestrians and drivers
- What other influences inside the car could change the way drivers behave:
  - o Mood music
  - o Children's behaviour
  - o Stress and pressure
  - o Rushing to meet appointment times
  - o Lack of concentration, tiredness
  - o Distractions such as smoking, mobile phones
  - o Not wearing a seat belt.

Before the day, the children should be given guidance on how to interact with the public.

- Help them to produce a number of phrases to say, to convey their message.
- Encourage them to practise what they are going to say.
- Role-play with one child pretending to be the motorist while the other child gives the message can help to build confidence.

#### PROMOTIONAL MATERIALS

The children can produce their own leaflet or poster, which will be given to the car drivers when they are stopped by the Police. It is important to stress to the children that the main focus of the message should be speed.

Ideally, the production of the posters and leaflets should be carried out as homework over a weekend. Parents should be encouraged to get involved to understand why their own children fear speeding traffic and have concerns about using the road.

Once the poster and leaflets have been collected, the best can be chosen.

- Those selected can then be colour photocopied to hand out to motorists.

All posters and leaflets that were submitted by the children can be used in the school to form a montage / display in the school entrance hall or a place where parents gather. This will draw the attention of all parents coming to the school and will provide greater publicity top

Before the event begins a briefing should take place to inform all those participating about the aims of the day and Health and Safety.

#### AT THE SCHOOL

The size of the class will determine the duration of the activity for each group of children.

This will allow each child in the class to participate and have a turn to talk to the speed offenders.

For safety reasons:

- A group of no more than 10 children at a time will be allowed off the school premises.
- The children must be escorted from the school's premises to the exhibition vehicle by either a teacher or road safety officer.
- Extra care should be taken since the children are likely to be excited.
- Every child and adult must wear a fluorescent/reflective jacket or vest
- These must comply with the correct safety standard for the speed limit on the road.

#### ON THE SITE

The police officers will stop the speeding traffic. The drivers will be offered the option to either go to the exhibition vehicle and speak to the children or receive a fine.

- At the exhibition vehicle (if used) the Road Safety Officer will explain to the driver that the children want to talk to them about speed.
- The children will tell the driver how they feel by using the messages they prepared and rehearsed.
- The driver will then be allowed to return to their vehicle.

#### AFTER THE EVENT

##### AT THE SCHOOL

During the day a record should be kept of the number of people stopped, how many came to the exhibition vehicle, and how many chose to receive a fine. The children can later put this information into graphs and charts to use for their maths class.

Once the day's activity has been completed, have a discussion session with the children. They will be keen to talk about the day's experience – how they felt about talking to the drivers, how they thought the motorists responded to them, etc.

- Use their observations to reinforce road safety skills that they have been learning about.
- Encourage the children to talk to their parents about the day.

##### WITH THE POLICE

A debrief session should be held between the Police and the Road Safety Officer. If a meeting cannot take place, exchange observations by email or phone

- Without the participation of the children or the exhibition vehicle and tickets would be issued by the Police.

## Completed Actions

### Actions

S2 The School Travel Plan / STARS is discussed at staff meetings	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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PT4 Private coaches for school trips pick up and set down in safe / accessible places	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Buses and coaches always carefully consider drop off and pick up points that are safe for school pupils. Where possible transport such as minibuses park in the school car park.	Tom Le Masurier	June 2018	Companies used are aware of our school site. Minibuses will always try to park on the school grounds. Space outside the school is used for coaches.	31-07-2018		
PR16 Letter from Head Teacher to parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Sent a letter to all parents following the initial Travel Plan meeting to inform all parents.	Lucy Mawson	June 2018	Parents aware of the new initiative and focus for the future.	31-07-2018		<a href="#">Travel_Plan_April_2018_2_.pdf</a> <a href="#">Travel_Plan_update_May_2018.pdf</a>
P1 School works with Police / Safer Neighbourhood Team / PCSO to promote safe & sustainable travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
We invited the local police to school during busy pick up times. Discussed issues with parents and suggested alternative parking places further away from the school	Safer Stebbing Park and Stride Group	June 2018	Parents generally responded positively to this action. We will aim to repeat this action termly or as often as the Police are able to.	31-07-2018		
LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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CU1 School takes part in competitions promoted by others	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
All children encouraged to take part in the campaign and design posters.	Joanne Clayden	July 2017	Children more aware of road safety issues through this campaign.	31-07-2018		

## Sign off & Formal Approval

Title	Name (for pupils a name is not required,e.g. school council)	Sign off
STP Champion	MISS LUCY MAWSON	
Senior Management Team		
Local Authority		
Governor (if applicable)	Nikki Munson Victoria Roberts	Signed off on: Thursday 14th June 2018 13:54:35
Pupils	House Leaders Sports Captains	